



Babereki SACCOS
☎ 316 2250
📍 Plot 54354, Block B
Central Square Building
CBD, Gaborone

THE MANAGER

Dear Sir/Madam

OFFSET LOANS USING SAVINGS

I hereby write this letter requesting your office to clear myloan using the accumulated savings in the Cooperative society.

Total Savings Amount P.....

MEMBER'S SIGNATURE..... DATE:

OFFICIAL USE

TOTAL SAVINGS AMOUNT P.....

LOANS OUTSTANDING:

ORDINARY LOAN P..... INTEREST ON ORDINARY:
P..... TOTAL LOAN: P.....

EMMERGENCY LOAN: P.....INTEREST ON EMMERGENCY
LOAN:P..... TOTAL LOAN: P.....

QUICK LOAN P.....INTEREST ON QUICK P..... TOTAL
LOAN: P.....

NAME OF ADMINISTRATOR:..... SIGNATURE:.....